

Collaborate Assessment Panel Member

**CENTRE
FOR
CULTURAL
VALUE**

Assessment panel members are independent individuals with relevant expertise who support the Centre for Cultural Value to critically assess applications to our Collaborate fund and select suitable applications to go forward to the next stages of the funding programme.

What you will need to do:

- Be available and able to commit to the stated dates for assessment panel activity:
 - > The assessment of applications will be carried out between 26- 30 November 2021
 - > The assessment panel meeting will take place via Zoom on 1 December 2021
- Undertake a critical assessment of submitted applications and provide feedback on the strength of the application based on criteria set by the Centre for Cultural Value.
- Declare any potential or perceived conflict of interest
- Submit assessment information by the stated deadline
- Attend and provide feedback to an online assessment panel meeting including Centre for Cultural Value staff and academic experts

Payment: the Centre for Cultural Value will pay Collaborate Assessment Panel members a fixed fee of £350.

Support for panel members: Support will be available from the Centre for Cultural Value if you have any questions or concerns about the process. You will be provided with detailed criteria, guidance and a template for completing your assessment.

Declarations of interests/conflict of interest: All panel members are required to declare if they have any competing interests that could bias their assessment.

We will not offer this role to anyone who:

- Has submitted an expression of interest or application to the Collaborate Fund in the funding round being assessed
- Is a named partner or close collaborator in any expression of interest or application to the Collaborate Fund in the funding round being assessed
- Is personally associated with or who works for any organisation or individual who has submitted an expression of interest or application to the Collaborate Fund in the funding round being assessed

Acknowledging contribution: We will acknowledge the contribution of panel members on the Centre for Cultural Value website.

Expertise required for the role

You must have:

- Relevant professional and/or lived experience, knowledge and skills that would make you suitable for this role.
- An ability to read and critically assess funding applications (alternative formats can be provided).
- An ability to provide constructive feedback.

In selecting panel members we may also consider the following factors:

- Any previous experience of collaborative projects or engagement with research.
- Ability to bring a diverse perspective to the panel membership (e.g. geographic, demographic, institutional).

CENTRE FOR CULTURAL VALUE

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